

TOWN OF CHATHAM
488 State Route 295
Chatham, New York 12037

TOWN BOARD MEETING MINUTES
December 20, 2018
6:00 PM

PRESENT

Supervisor Maria Lull, Councilman Michael Richardson, Councilman John Wapner, Councilman Kevin Weldon, Town Clerk, Beth Anne Rippel

ABSENT

Councilman Bob Balcom

Supervisor Lull called the meeting to order at 6PM and followed with the pledge to the flag.

CORRESPONDENCE

- Letter from Flying Deer Nature Center thanking the Town Board
- Letter from Gabriel F. Deyo, NYS Deputy Comptroller on review of tax levy limit (cap) – no findings status.

PUBLIC COMMENT STATEMENT

The Chatham Town Board appreciates information received from the public during the Public Comment portion of each meeting, which often is very helpful in the governance of the Town. It is, however, not intended to be a debate with the public or a question and answer period. Issues raised during the public comment may be addressed by the Board during its regular meeting or by the Supervisor between meetings as necessary. As a courtesy to the other members of the public, there is a 5 minute per person limitation on oral comments for each public comment period. The public is also encouraged to provide the Board with written comments or materials when the subject matter cannot be presented in this time frame. Of course, while the Board discourages any remarks which may be considered defamatory or stigmatizing, it will not restrict the content of the public comment.

PUBLIC COMMENT

None

SUB-COMMITTEE REPORTS

- Report by Councilman Wapner and Councilman Weldon regarding the Recreation & Parks Committee. Wapner reported that the Children's Garden will continue in 2019 but it will need the Boards approval. CARP will take on the fundraising. No taxpayer money will be used for the program.

Park Day proposal will be done a.s.a.p. and CARP will be doing the fundraising. Wapner wants to know that the Town is on-board with this.

The committee is looking for a cost effective way to construct an ice skating rink, they'll experiment. Lull said the insurance will be \$220.00 per year.

- Report by Councilman Balcom on the meetings of the Citizens Finance and Planning Committee.
- Report by Councilman Balcom on the Comprehensive Plan Implementation Committee.
- Report by Councilman Weldon on Climate Smart Community Committee. Weldon reported that the EVCS signs are in and ready to be installed in the Village/Town parking lot.

REPORTS

- Highway Department – report on file
- Assessor – report on file
- Code Enforcement/Building Inspector – report on file
- Dog Control – November and December report on file.
- Environmental Management Council
- Finance Department Report – report on file
- Justice Court – report on file
- Office of the Aging Advisory Board
- Recreation Director - report on file
- Supervisor’s Report – report on file
- Town Accounting firm – Monthly Financial Report & Abstract – report on file
- Town Attorney
- Town Clerk – Rippel reported that tax bills are in and ready for sorting and mailing by January 1. Fidelis representatives and Greene Medical Arts Pharmacy were on hand last week to assist with health insurance enrollment. We hope to make this a monthly event. K.I.S.S. shredding bins wrapped up for 2018 and will be back in March 2019.

NEW BUSINESS

OLD BUSINESS

- Discuss completion of Crellin Community Park pavilion & park projects.
Lull reviewed the Crellin Park pavilion proposal by architect Bill Wallace, \$297K is daunting. Lull made some edits to the proposal bringing the price down by 50K. This will be refined as they go. West said he doesn’t really need a full kitchen and cut out some of those options. Wapner and West will meet with Wallace after the holidays.

Richardson asked if the pavilion upgrade is primarily for the summer program. He feels if there’s going to be a kitchen it should be a complete usable kitchen not a pared down version to accommodate the summer camp program. What does the Board know about the demand for such a structure?

Wapner stated that a facility to hold larger gathering is needed and a full kitchen would be a draw. Weldon said that “if you build it they will come” kind of thing.

Richardson feels this is not a good investment if the pavilion is being built just for a summer program but with improvements it can work.

Lull said they'd Bond \$225K and borrow from the reserve fund for the other Improvements, such as the tennis courts, fencing etc..

Richardson wants PR on this.

Lull suggested there be a permitting system for the use of the Park. Richardson wondered how you could have a permitting system for a public park.

Wapner has talked with other towns and none of them are interested in making this a CABA endeavor.

RESOLUTIONS

•**Resolution 178-2018** to schedule the 2019 Town Organizational Meeting for January 3, 2019 at 6PM. WHEREAS, the Town of Chatham is required to hold an Organizational Meeting soon after the new year, and WHEREAS, the Town Board approves the date of Thursday, January 3, 2019 at 6 PM as an Organizational Meeting, NOW, THEREFORE, be it resolved, the Chatham Town Board approves the Organizational Meeting to be held Thursday, January 3, 2019 at 6 PM for the purpose of announcing the organizational structure for the Town of Chatham. Offered by Councilman Weldon and second by Councilman Richardson

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 179-2018** to engage janitorial service for 2019.

WHEREAS, the Town Board of the Town of Chatham has engaged a janitorial service as an independent contractor to clean the Town Hall and Justice Court offices and court room, Rosado Cleaning Services, and NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chatham hereby authorizes the Town Supervisor to execute a Janitorial Agreement with Rosado Cleaning Services for 2019 under the terms contained in Exhibit A for cleaning at the Town Hall and Justice Court offices and court room.

Offered by Councilman Weldon, seconded by Councilman Wapner

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 180-2018** to accept the financial Abstract as present to pay the Town's bills.

Offered by Councilman Weldon, second by Councilman Wapner.

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 181-2018** to accept the town accountant's financial report of November 30, 2018.

Offered by Councilman Richardson, second by Councilman Weldon

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 182-2018** to approve the minutes of the Town Board Meeting(s) of 11-15-18 and 12-06-18. Offered by Councilman Weldon, seconded by Councilman Wapner.

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 183-2018** to approve the Tri-Village Fire Company application and participation in the NYS Volunteer Firefighter Cancer Benefit Program

WHEREAS, the State of New York has instituted a Volunteer Firefighter Cancer Benefit Program for all eligible volunteer fire fighters, and WHEREAS, the County of Columbia has agreed to pay the basic premium through the Hartford Insurance Company, and WHEREAS, because the cost of the basic insurance (paid by Columbia County) is limited in the number of cancers it covers, the Tri-Village Fire Company membership has voted to apply for and pay for the enhanced coverage, and THEREFORE, BE IT RESOLVED, that the Chatham Town Board authorizes the Town Supervisor to sign the New York State Volunteer Firefighter Cancer Benefit Program Application and Participation Agreement on behalf of Tri-Village Fire Company allowing Tri-Village Fire Company to provide the Enhanced Plan coverage at no cost to the Town of Chatham. Offered by Councilman Richardson, second y Councilman Weldon

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 184-2018** to approve Crellin Community Park pavilion and park facilities improvement bond.

WHEREAS, the Town Board is interested in completing the construction of the Crellin Community Park pavilion and other park facilities improvements through securing a 10 year bond with an interest rate of, and WHEREAS, the Parks and Recreation Committee has reviewed the pavilion and park plans and made their recommendation to the Town Board, and WHEREAS, the architect, William Wallace, has prepared an estimated cost for the completion of the pavilion, and WHEREAS, the town accountants approved and the Town Board has made appropriations for annual bond payments in the 2019 Town Budget, THEREFORE, BE IT RESOLVED, the Chatham Town Board authorizes the purchase in 2019 of a 10-year bond at the interest rate of 3.29% for the amount of Two Hundred Twenty Five thousand Dollars, \$225,000.00 from the Bank of Greene County and authorizes the Town Supervisor to sign all necessary documentation for said purchase. Offered by Councilman Weldon, Second by Councilman Wapner.

VOTE

AYE: Lull, Weldon, Wapner, Richardson NAY: None Resolution adopted.

•**Resolution 185-2018** to transfer budget accounts.

BE IT RESOLVED, the Chatham Town Board authorizes the Budget Officer to make the following Amendments to Budget Appropriations for 2018 due to overspending of the following accounts:

TRANSFER FROM	ACCOUNT	DESCRIPTION	TRANSFER TO	ACCOUNT CODE	DESCRIPTION	CREDIT
Supervisor	A1220.477	Education & Training	Legislative Board	A1010.473	Advertising	\$681.04
Supervisor	A1220.2	Equipment	Legislative Board	A1010.473	Advertising	\$202.60
Legislative Board	A1010.477	Education & Training	Legislative Board	A1010.473	Advertising	\$272.31
Justice	A1110.478	Professional Dues	Justice	A1110.416	Postage	\$4.00
Justice	A1110.477	Education & Training	Justice	A1110.497	Court Room Security	\$650.00
Finance	A1310.477	Education & Training	Finance	A1310.471	Mileage	\$44.01
Assessor Equipment	A1355.2	Equipment	Assessor	A1355.121	Clerk Typist	\$707.07
Finance	A1310.2	Finance Equipment	Assessor	A1355.121	Clerk Typist	\$592.51
Contingency	A1990.4	Contingency	Central Operations	A1620.2	TECH (Firewall, etc)	\$2,630.65
Buildings	A1620.497	Cleaning Service	Central Operations	A1620.462	Building Repair and Maintenance	\$2,851.28
Central Operations	A1620.497	Cleaning Service	Central Operations	A1620.494	Professional Technology	\$1,261.13
Attorney	A1420.491	Attorney	Insurance	A1910.4	Liability Insurance	\$3,365.30
Contingency	A1990.4	Contingency	Traffic Control	A3310.497	Enhanced Patrol	\$9,398.71
Supt of Hwy	A5010.496	DOT Testing	Highway Superintendent	A5010.473	Advertising	\$28.60
Supt of Hwy	A5010.496	DOT Testing	Garage	A5132.422	Heating Oil	\$399.55
Supt of Hwy	A5010.496	DOT Testing	Garage	A5132.421	Electric	\$90.60
Garage	A5132.21	Tools	Garage	A5132.457	Building Security	\$228.40
Parks	A7110.111	Groundskeeper 2	Garage	A5132.464	Garage Supplies	\$1,103.81
Parks	A7110.499	Goose Control	Parks	A7110.110	Groundskeeper 1	\$666.05
Parks	A7110.464	Supplies	Parks	A7110.110	Groundskeeper 1	\$745.41
Parks	A7110.462	Building Repair	Parks	A7110.441	Rents/Leases	\$4.00
Recreation	A7140.121	Waterfront Director	Parks	A7110.469	Grounds Maintenance	\$2,441.18
Recreation	A7140.121	Waterfront Director	Recreation	A7140.130	Camp Counselors	\$528.57
Recreation	A7140.461	General Supplies	Recreation	A7140.150	Lifeguards	\$573.07
Recreation	A7140.461	General Supplies	Recreation	A7140.150	Lifeguards	\$10.93
Contingency	A1990.4	Contingency	Recreation	A7140.496	Red Cross	\$65.00
Safety Inspection	B3620.471	Mileage	Historian	A7510.4	Contractual Expenses	\$35.00
Safety Inspection	B3620.471	Mileage	Safety Inspection	B3620452	Cell Phone	\$39.42
Zoning	B8010.492	Ecode	Zoning Board of Appeals	B8010.491	Professional-Legal	\$240.50
Zoning	B3620.471	Mileage	Zoning Board of Appeals	B8010.492	Zoning Code	\$8,092.07
Safety Inspection	B3620.477	Education & Training	Zoning Board of Appeals	B8010.492	Zoning Code	\$1,312.50
Safety Inspection	B3620.415	Software	Zoning Board of Appeals	B8010.492	Zoning Code	\$590.24
Planning	B8020.477	Education & Training	Zoning Board of Appeals	B8010.492	Zoning Code	\$887.89
Maintenance of Roads	DB5110.485	Asphalt	Planning Board	B8020.478	Professional Dues	\$280.00
Maintenance of Roads	DB5110.482	Liquid calcium	Highway	DB5110.442	Equipment Rental	\$227.86
Maintenance of Roads	DB5110.482	Liquid calcium	Highway	DB5110.465	Motor Fuel	\$11,127.66
Machinery	DB5130.463	Vehicle Repairs	Highway	DB5110.4486	Signage	\$1,038.52
Machinery	DB5130.463	Vehicle Repairs	Highway	DB5142.46	Motor Fuel	\$7,002.92
			Highway	DB5142.481	Road Materials and Supplies	\$17,898.58
					TOTAL:	\$78,318.94

Motion made by Councilman Richardson, seconded by Councilman Weldon.

VOTE

AYE: Lull, Wapner, Weldon, Richardson AYE: None Resolution adopted

PUBLIC COMMENT

None

On a motion by Councilman Weldon and second by Councilman Wapner and carried the meeting adjourned at 7:10 PM

Respectfully submitted by,
Beth Anne Rippel, RMC
Town Clerk/Tax Collector